

Who is this NVQ for?

This Level 4 qualification is aimed at managers, deputies and assistants who hold managerial responsibilities within care services, for both adults and children. These roles are likely to include some responsibility for the following:

- managing activities
- managing people and other resources
- managing information
- managing quality.

To achieve the whole qualification at Level 4, you must prove competence in four mandatory units and four option units.

You cannot take both Unit E5 and Unit E7 as this is an excluded combination.

Mandatory units

- LMC A1:** Manage and develop yourself and your workforce within care services
- LMC B1:** Lead and manage provision of care services that respects, protects and promotes the rights and responsibilities of people
- LMC C1:** Develop and maintain systems, procedures and practice of care services to manage risks and comply with health and safety requirements
- LMC E1:** Lead and manage effective communication that promotes positive outcomes for people within care services

Option units

- LMC A2:** Facilitate and manage change within care services through reflective, motivating and flexible leadership
- LMC A3:** Actively engage in the safe selection and recruitment of workers and their retention in care services
- LMC A4:** Manage a dispersed workforce to meet the needs and preferences of individuals at home (HSC446)
- LMC A5:** Allocate and monitor the progress and quality of work in your area of responsibility (MSC D6)
- LMC B3:** Manage provision of care services that deals effectively with transitions and significant life events
- LMC B4:** Manage provision of care services that supports parents, families, carers and significant others to achieve positive outcomes
- LMC B6:** Lead and manage provision of care services that promotes the development of children and young people
- LMC B7:** Lead and manage group living provision within care services
- LMC B8:** Lead and manage provision of care services that promotes positive behaviour
- LMC C2:** Develop risk management plans to support individual's independence and daily living within their home (HSC 450)
- LMC D1:** Lead and manage work for care services with networks, communities, other professionals and organisations

- LMC D2:** Manage workers within care services who are based in external multi-disciplinary teams
- LMC D3:** Lead and manage inter-professional teams within care services
- LMC E2:** Identify, implement and evaluate systems, procedures and practice within care services that measure performance
- LMC E3:** Monitor and manage the quality of the provision of care services
- LMC E4:** Lead and manage provision of care services that promotes opportunities, Identifies constraints and manages risk
- LMC E5:** Plan operations and manage resources to meet current and future demands on the provision of care services
- LMC E6:** Contribute to the strategic policies of care services
- LMC E8:** Manage finance for your area of responsibility (MSC E2)
- LMC E9:** Manage procedures within care services for making, responding to and learning from comments and complaints
- LMC E10:** Ensure policies, procedures and practice for the conduct of workers within care services are adhered to
- LMC E11:** Manage a project (MSC F1)
- LMC E12:** Manage a programme of complementary projects (MSC F2)
- LMC E13:** Market, cost and contract